

**MINUTES OF THE REGULAR BOARD MEETING  
PARK FOREST WATER DISTRICT**

**July 10, 2019**

**Regular Board Meeting**

A Regular meeting of the Board of Directors of the Park Forest Water District (referred to hereafter as the "Board") was held on Wednesday the 10th of July at 6:00 p.m. at the District Office, located at 7340 McFerran Rd, Colorado Springs, Colorado 80908. The meeting was open to the public in accordance with: CO Rev Stat § 24-6-402 (2016)

President Pam Sekac called the meeting to order at 6:04 p.m.

**Board Members Present:** Pam Sekac, Tim Connelly, Jason Kerekes, Elizabeth Hautman.

**PFWD Staff Present:** Lynn Willow.

**Visitors:** Paul Anderson and Julianne Woldridge.

**Visitor Comments:** None.

**Review of Minutes:** The minutes of the June 11th, 2019 meeting were submitted by Tim. A motion to accept the minutes, with amendments, was made by Pam, seconded by Elizabeth, approved.

**Treasurer's Report:** Treasurer's Report was presented by Jason.  
A motion to accept the Treasurer's Report was made by Pam seconded by Elizabeth.  
Approved.

**Invoice Processing:** A motion to accept the vendor list for payment of \$27,563.87 was made by Elizabeth, seconded by Pam. Approved.  
Pam motioned to add Bruce Hodgkins for computer repair for \$80 and add \$45 for Elizabeth to attend a SDA class. Tim seconded, approved.

**Executive Session:**

Pursuant to Sections 24-6-402(4)(b) (e), C.R.S., upon a motion duly made by Pam Sekac seconded by Elizabeth Hautman and, upon affirmative vote of the quorum present, the Board convened in Executive Session at 6:20 PM. For discussion on on-going lawsuit. C.R.S Pursuant to Section 24-6-402(2) (d.5) (II)(B), C.R.S., no record will be kept by Park Forest Water District of this Executive Session that, in the opinion of the District's attorney, constitutes privileged attorney-client communication. The Board reconvened in regular session at 7:32 P.M. upon a motion duly made by Pam Sekac, seconded by Elizabeth Hautman and, upon vote, unanimously carried.

Answers to lawyers:

1. Discussion on challenging appeal bond. Declined per board vote.
2. Discussion on making transcript of judgement a lien against Steve Jacob's property. Elizabeth motioned, Pam seconded, approved.
3. Directive of board to lawyers to find expert witnesses.

Discussion on recouping legal fees from insurance company.

**Bookkeeper Report:**

- The tax liability for June has been paid.
- MVE and BHE have been paid.
- Audit is almost complete, all field work is done
- No transfers are needed this month.

**ORC/Operator Report:** The ORC report was presented by Lynn Willow.

- There will be a flushing on August 5<sup>th</sup>.

**Secretary's Report:** There was nothing of importance to report.

**Other Business:**

- Discussion on the audit. Need to recover past original receipts. Filed an extension.
- Water General is not 'talking' to our computer – new computer upgrades should handle any present issues. Pam motioned to upgrade our computer, Tim seconded, approved.
- The 2020 budget is being entered on Quickbooks and issues came up.
- Legal fees will continue and payment of them may require an assessment on customer bills.
- Capital improvement projects will continue next year, just as they were done this year.
- Discussion on sandblasting and painting Squires tank.

**Adjournment:** A motion to adjourn the meeting at 8:23 PM. was made by Elizabeth. Seconded by Tim. Approved.

**The next regular meeting will be held on Wednesday August 14th, 2019 at Administration Building located at 7340 McFerran Road at 6:00 PM.**

Signed:



, Secretary